2024 Strategic Support Fund (SSF) Application Form
Form Preview

Administrative Summary

* indicates a required field

Before you begin

Please ensure that you have read and understood the Strategic Support Fund 2024 Funding Rules.

Save as you go Manually save your work as you progress through the application.

How to Submit 1. Fill in this form in SmartyGrants, with the exception of the certification section.

2. Generate a copy of your application and submit to your Head of School/Department with the certification page.

3. Upload the signed certification page into this application and submit.

4. Upon submission you will automatically be sent a copy of the final application. It cannot be changed once it is submitted.

Eligibility

The lead applicant must have Head of Department/Centre/Institute endorsement. *
○ Yes, the lead applicant has received/will receive endorsement

Do any of the applicants currently hold outstanding grant acquittals for any internal or external research funding? *
○ Yes
○ No
All applicants must not at the time of application have outstanding grant acquittals for any internal or external research funding.

You are not eligible to apply for this grant

You are not eligible to apply for this grant

Applicant/s Details

* indicates a required field

Lead Applicant Details

Name *
Title   First Name   Last Name

[   ] [   ] [   ]

Primary Email *

[   ]

Must be an email address.

Department *

[   ]

Additional applicants

Are there any other applicants? *

○ Yes
○ No

Either The University of Melbourne or the name of the external organisation

Additional applicant details

Please select 'Add More' for multiple additional applicants.

Title	Name	Name of Applicant's Faculty Organisation	
		Please specify, either The University of Melbourne or the name of the external organisation	Only relevant for applicants from The University of Melbourne. If applicant is from an external organisation, please select 'External Applicant'.

Project Details

* indicates a required field

Sponsor details

Sponsor details

Provide details of the sponsor you are applying to

[   ]

Provide details of the sponsor you are applying to (max 100 words)

Project Title *

[   ]

Must be no more than 10 words.

Project Summary *

Word count:
Must be no more than 200 words.
It is important that the 200-word summary be written for an intelligent lay reader, as this is one of the first pieces of information used by committees to gauge the overall significance of the research project.

Strategic Alignment *

Word count:
Must be no more than 200 words.
Please describe the extent to which the proposed research project or program aligns with the strategic imperatives of the Department and Faculty.

Please discuss how the project is appropriate to your current career context, and how it will progress your career. *

Word count:
Must be no more than 200 words.
Please describe the extent to which the proposed research project or program aligns with the career trajectory of the applicant/s.

Budget

* indicates a required field

Budget

The Strategic Support Fund will provide awards of $10,000 into grant applications made in that calendar year, with the aim to enhance high quality research and likelihood for securing funding, by investing in research projects and programs being submitted to significant competitive schemes.

Please provide a brief project budget. Refer to Section 5 of the [Strategic Support Fund 2024 Funding Rules](#) to determine eligible expenditure.

Instructions:

- Please add an additional row for each new budget category.

- List individual budget items for each category in the central column, with their individual costs.
- Enter the overall cost for that category in the third column.
- List items and their relevant details and costs.
- All costs should be listed excluding GST.

Budget items not supported: Funds will not be provided for the following;

- Funding will not be provided for standard items of office equipment (e.g. computers), editing or proof-reading costs, or operational costs for any team member or their organisation.
- Grants will be awarded for new research only and not for deficit financing of existing research.

Budget Category	Items requested (include individual costs)	Justification of the Budget	Amount Requested for Category
	e.g. Research Assistant - Casual, Grade 2 (PhD) - 100 hours @ $68p/h	Explain why each item listed is essential for the project; do not simply restate information that is already provided in the budget. For example, it is not enough to say in the justification that a senior research assistant costs $X per annum, as this should already be shown in the budget. Justification of the claim should state why an item is required. The same level of explanation is required for all items. For example, if a full-time senior research assistant is requested: • Why can't this work be done without a research assistant? • Why are they needed full-time as opposed to part-time or casual appointments? • Why is the experience of a senior research assistant, rather than a more junior assistant required?	Must be a dollar amount.

Budget Totals

Total Amount Requested *

$
This number/amount is calculated.

Declarations and Certification

* indicates a required field

Head of School/Department Certification

Please provide your Head of School/Department with a PDF copy of your application and request that they authorise it via the following certification page (available for download here)

Please upload the signed certification page *
Attach a file:

Applicant Declaration

By submitting this application, I declare that the information I have given in this application is correct and true, and I hereby give my consent to the Faculty Research Committee to administrate and assess my application. *
○ I agree